

Agenda Item Form

Agenda Date: August 10

Districts Affected: All

Dept. Head/Contact Information: Byron Johnson, 541-4308

Type of Agenda Item:

- | | | |
|--|---|--|
| <input type="checkbox"/> Resolution | <input type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input checked="" type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☐ General Fund
- ☐ Grant (duration of funds: _____ Months)
- ☒ Other Source: #60005-BOOKS AND MATERIALS

Legal:

- ☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☐ High ☒ Medium ☐ Low # of days: _____

Why is this item necessary:

Spanish language material necessary at Libraries for Spanish reading public.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

Ongoing yearly purchases

Statutory or Citizen Concerns:

N/A

Departmental Concerns:


Keep material for Spanish reading public.

DATE: July 28, 2004

TO: Municipal Clerk

FROM: Byron E. Johnson, C.P.M.
Director of Purchasing x 4313

THRU: Catherine A. Stern
Secretary III, X4308



Please place the following item on the **CONSENT** agenda for the Council Meeting of **AUGUST 10, 2004.**

Item should read as follows:

Bid No.: 2004-213 Fotonovelas, Revistas, & Spanish Language Magazines
Award to: Mexico Magazine Distribution
El Paso, Texas
Item (s): #1 (all)
Amount: \$25,000.00 (estimated annually)

Department: Library
Funds available: 31130563-508039-PPW0056003YR2-60005
Funding source: Books and Materials
Total award: \$75,000.00 (estimated)
District (s): All

The El Paso Public Library and Purchasing Departments recommend award as indicated to the sole responsive offer meeting specifications, from responsible parties.

Vendor offers the City the option to extend the term of the contract at the same unit prices for two (2) additional years if the option is exercised within two (2) years from the date of the award.

Vendor also offers the City a prompt payment discount of 4% 10 days.

This is a Requirements Type Contract with an initial term of Thirty-Six (36) months.

Contact person: Jesus M. Juarez, Procurement Analyst at 541-4317.

AGENDA FOR: **AUGUST 10, 2004**

PROJECT FORM

DATE: July 28, 2004

PROJECT: Fotonovelas, Revistas, & Spanish Language Magazines

NO: 2004-213

DEPARTMENT: Library

BUDGET NO: 31130563-508039-PPW0056003YR2-60005

FUNDING SOURCE: Books and Materials

REPRESENTATIVE DISTRICT(S): All

RECOMMENDATION: 1) Vendor : Mexico Magazine Distribution
El Paso, Texas
Item(s): #1 (all)
Amount: \$25,000.00 (estimated annually)

The El Paso Public Library and Purchasing Departments recommend award as indicated to the sole responsive offer meeting specifications, from responsible parties.

Vendor offers the City the option to extend the term of the contract at the same unit prices for two(2) additional years if the option is exercised within two (2) years from the date of the award.

Vendor also offer the City a prompt payment discount of 4% 10 days.

This is a Requirements Type Contract with an initial term of Thirty Six (36) months.

BIDS SOLICITED- 14 (02 local)
BIDS RECEIVED- 01
"NO BID" RECEIVED 00

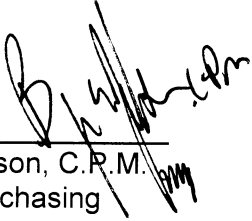
CURRENT TAXED PAID-
OUT-OF-TOWN- xx

TOTAL RECOMMENDED AWARD: \$ 75,000.00 (estimated)

COUNCIL APPROVED ☐ REJECTED ☐ MUNICIPAL CLERK _____

APPROVED:

COUNCIL MEETING DATE: August 10, 2004


Byron E. Johnson, C.P.M.
Director of Purchasing

Memo

TO: GRACE SANCHEZ

DATE: JULY 7, 2004

ALL RECOMMENDATIONS MUST BE E-MAILED BACK IN A WORD FORMAT ATTACHEMENT, PLEASE FILL IN INFORMATION AND E-MAIL BACK TO ME AS AN ATTACHEMENT.

The award recommendation cannot be presented to City Council until a requisition has been posted in PEOPLESOFT.

We have been reminded by the City Attorney's Office, that no one from the ordering Department, or from Purchasing should discuss the award recommendation with any party, including the potential contractor, except other City employees involved in the project, until after the actual award recommendation has been placed on the published City Council Agenda. All questions concerning the award should be referred to the Purchasing Department.

BID #2004-213**FOTONOVELAS, REVISTAS &
SPANISH LANGUAGE MAGAZINES**

Please provide the following information with your recommendation:

<u>POSTED Requisition Number:</u>	2004008232
Recommended bidder(s):	Mexico Magazine Distribution
Recommended Item(s):	all
<u>Department ID:</u>	31130563
<u>Account No:</u>	508039
If applicable, Project Code:	PPW0056003YR2
<u>Funding Source:</u>	60005
If applicable, Fiscal Year:	
<u>Estimated annual expenditure:</u>	\$ 25,000.00
<u>Or Total award amount</u>	\$
District(s):	All

Chrysomelids

DEPARTMENT:

BID TITLE- FOTONOVELAS, REVISTAS &
SPANISH LANGUAGE MAGAZINES

A11

Fotonovelas, Revistas, & Spanish Language Mazazines

ED: Mexico Magazines Distribution **BID AMOUNT:** \$ _____

Mexico Magazine Distribution is the only responsive bid that was received.

Mexico Magazine Distribution is the only responsive bid that was received.

IF SELECTING HIGHER BID ITEM(S)
JUSTIFICATION FOR REQUESTING HIGHER BID ITEM(S)

LOW BID: _____ BID AMOUNT: \$ _____

EXPECTED: _____ BID AMOUNT: \$ _____

JUSTIFICATION FOR HIGHER BID SELECTION:

CITY OF EL PASO BID TABULATION

BID ITEM: FOTONOVELAS, REVISTAS & SPANISH LANGUAGE MAGAZINES-REBID
BID DATE: JUNE 30, 2004

BID # 2004-213
DEPARTMENT: LIBRARY

	MEXICO MAGAZINE DISTRIBUTION EL PASO, TX			
	% DISCOUNT OFF LIST PRICE	% DISCOUNT OFF LIST PRICE	% DISCOUNT OFF LIST PRICE	% DISCOUNT OFF LIST PRICE
BIDDER OFFERS THE CITY FOTONOVELAS, REVISTAS, & SPANISH LANGUAGE MAGAZINES AT DISCOUNT BELOW THE PUBLISHER'S LATEST LISTED PRICE LIST.	% DISCOUNT	% DISCOUNT	% DISCOUNT	% DISCOUNT
	% MARKUP OFF LIST PRICE	% MARKUP OFF LIST PRICE	% MARKUP OFF LIST PRICE	% MARKUP OFF LIST PRICE
BIDDER OFFERS THE CITY FOTONOVELAS, REVISTAS, & SPANISH LANGUAGE MAGAZINES AT MARKUP ABOVE THE PUBLISHER'S LATEST LISTED PRICE LIST.	VARIABLE % MARKUP	% MARKUP	% MARKUP	% MARKUP
ITEM PUBLISHER'S PRICE LIST IDENTIFICATION:				
1. PUBLISHER	CITEM			
PRICE LIST FORM NUMBER AND/OR DATE	93 TITLES JUNE 2004			
2. PUBLISHER	CODIPLYRSA			
PRICE LIST FORM NUMBER AND/OR DATE	133 TITLES JUNE 2004			
3. PUBLISHER	INTERMEX			
PRICE LIST FORM NUMBER AND/OR DATE	83 TITULOS JUNE 2004			
4. PUBLISHER	NOVEDADES			
PRICE LIST FORM NUMBER AND/OR DATE	12 TITULOS JUNE 2004			
5. PUBLISHER	SAYROLS			
PRICE LIST FORM NUMBER AND/OR DATE	20 TITULOS JUNE 2004			

APPROVED BY:

Jesus M. Jarama

DATE: 7/7/04

2004-213 FOTONOVELAS, REVISTAS SPANISH LANGUAGE MAGAZINES-REBID - LIBRARY DEPARTMENT

CITY OF EL PASO BID TABULATION

BID ITEM: FOTONOVELAS, REVISTAS & SPANISH LANGUAGE MAGAZINES-REBID BID DATE: JUNE 30, 2004			BID # 2004-213 DEPARTMENT: LIBRARY	
	MEXICO MAGAZINE DISTRIBUTION EL PASO, TX			
<p>THE CITY AT ITS SOLE DISCRETION, MAY EXERCISE ANY OPTION TO EXTEND THE TERM OF THE AGREEMENT, BY GIVING THE CONTRACTOR WRITTEN NOTICE WITHIN THE TIME PERIOD NOTED ON THE SELECTED OPTIONS.</p> <p>BIDDER OFFERS THE CITY THE OPTION OF EXTENDING THE TERM OF THE CONTRACT FOR:</p> <p>ONE ADDITIONAL YEAR AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:</p> <p>TWO ADDITIONAL YEARS AT THE SAME UNIT PRICES, IF THE OPTION IS EXERCISED WITHIN:</p> <p>A. ONE YEAR FROM DATE OF AWARD OF THE CONTRACT.</p> <p>B. TWO YEARS FROM DATE OF AWARD OF THE CONTRACT.</p> <p>C. NO OPTION OFFERED.</p>	<div style="text-align: center; margin-bottom: 10px;"><input type="checkbox"/></div> <div style="text-align: center; margin-bottom: 10px;"><input checked="" type="checkbox"/></div> <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-around;"> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> </div> <div style="text-align: center; margin-top: 10px;"><input type="checkbox"/></div>	<div style="text-align: center; margin-bottom: 10px;"><input type="checkbox"/></div> <div style="text-align: center; margin-bottom: 10px;"><input type="checkbox"/></div> <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div style="text-align: center; margin-top: 10px;"><input type="checkbox"/></div>	<div style="text-align: center; margin-bottom: 10px;"><input type="checkbox"/></div> <div style="text-align: center; margin-bottom: 10px;"><input type="checkbox"/></div> <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div style="text-align: center; margin-top: 10px;"><input type="checkbox"/></div>	<div style="text-align: center; margin-bottom: 10px;"><input type="checkbox"/></div> <div style="text-align: center; margin-bottom: 10px;"><input type="checkbox"/></div> <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div style="display: flex; justify-content: space-around;"> YES <input type="checkbox"/> NO <input type="checkbox"/> </div> <div style="text-align: center; margin-top: 10px;"><input type="checkbox"/></div>
PAYMENT TERMS:	4% - 10 DAYS			
BIDDER'S PROMISED DELIVERY:	NET - 30 DAYS			
NOT STATED				
IF BIDDER DOES NOT SPECIFY AN EARLIER DELIVERY, THE CITY'S REQUIRED DELIVERY SHALL PREVAIL. A DELIVERY DATE LATER THAN THE CITY'S REQUIRED DELIVERY MAY BE CAUSE FOR THE REJECTION OF THE BID.				
BIDS SOLICITED: 14		BIDS RECEIVED: 1		BIDS LOCAL: 2
				NO BID: 0

APPROVED BY:

Jesus M. Juarez

DATE:

7/7/04

LECTORUM PUBLICATIONS INC
111 8TH AVENUE SUITE 804
NEW YORK, NY 10011 5201

ALLEGRO BOOK DISTRIBUTORS
P O BOX 012923
MIAMI, FL 33101

~~CBS BOOKSTORE INC~~
~~1515 LEE TREVINO DR., SUITE G~~
~~EL PASO, TX 79935~~

HOME ED LEARNING PLANS
7044 SAN MARINO DR.
EL PASO, TX 79912

STADT CORP DBA TR TRADING
1847 KUEHLER AVE
NEW BRAUNFELS, TX 78130

CHULAINN PUBLISHING CORP
244 WAGON TONGUE RD
BAILEY, CO 80421

T.R. BOOKS
822 N. WALNUT
NEW BRAUNFELS, TX 78130

ASSOCIATED LIBRARIES PREBOUND
CHILDREN'S BOOKSN. AMERICAN
TECHNOLOGY CENTER, SUITE 138
50 CARDINAL LN.
WARMINSTER, PA 18974

MEXICO MAGAZINE DISTRIBUTORS
~~2252 SEA GULL DR.~~ *6621 TARASCAS*
EL PASO, TX ~~79936~~ *79912*

BOOK BINDERS OF NEW MEXICO
2521 COMANCHE NE
PO BOX 6527
ALBUQUERQUE, NM 87197-6527

BID INFORMATION SERVICE
(ALL BIDS ARE ADVERTISED)

BID NET PROCESSING CENTER

PO BOX 5600

ALBANY, NY 12205

GREATER EL PASO CHAMBER OF COMMERCE

ONE CIVIC CENTER PLAZA

EL PASO, TX. 79901

EL PASO HISPANIC CHAMBER OF COMMERCE

2829 MONTANA AVE, B-100

EL PASO, TX 79903

EL PASO TIMES NEWSPAPER

CLASSIFIED / LEGAL SECTION

PO BOX 20

EL PASO, TX 79999

CONTRACT OPPORTUNITY CENTER

4791 N. MESA

EL PASO, TX 79902

SAM'S CLUB

7970 NORTH MESA

EL PASO ,TX 79932

SUBCONTRACTORS ASSOCIATION

PO BOX 3612

EL PASO, TX 79923

COMMERCE BUSINESS WEEKLY

2626 NORTHEAST # 103

EL PASO, TX 79902

BLACK CHAMBER OF COMMERCE

ONE CIVIC CENTER PLAZA

EL PASO, TX 79901